

DRAFT
Request for Proposal – Idaho National Laboratory
February, 2004

PART III SECTION J, ATTACHMENT I
CONTRACT DATA REQUIREMENTS LIST

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Contract Data Requirements List

Attached is a sample format of the Contract Data Requirements List (CDRL) that is currently under development by DOE. This document shall define contract data deliverables required to be submitted by the Contractor to the defined distribution during contract performance, and shall be updated as required over the life of the contract. The Final INL RFP shall include a fully populated CDRL.

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Contract Data Requirements List (CDRL)

ITEM No.	CONTRACT REFERENCE	TITLE OF DATA ITEM	DATA ITEM DESCRIPTION (SPECIFY FORMAT/CONTENT/OTHER DETAIL)	CUSTOMER OR OWNING PROGRAM	CUSTOMER ACTION Note 1	DUE DATE AND FREQUENCY	NUMBER OF COPIES AND DISTRIBUTION ADDRESSEES Note 2
1.	Section C, para 2.3, DOE N 142.1, DOE N 205.2	Foreign Visits and Assignments Plan	Program plan compliant with the directives that addresses the complete process to be followed to assure timely access and meaningful participation of Foreign Nationals at the INL. This program must define expedited processing timeframes, approval thresholds, any limitations, and all specific documentation requirements.	NE	A	Draft 3/31/05, Final 6/30/05	3 total 1 – NE-ID CO 2 – NE-ID Security
2.	Section C, para 2.3	Annual Written Assurance Statement	Certification by the Laboratory Director that all management systems meet all contract requirements	NE	A	Submitted October 1 each year, beginning October 1, 2005	3 total 1 - NE-ID Manager 1 – NE-ID CO 1 – AM-CF&AO, NE-ID

Note 1. A = Approval; R = Review and comment; N = No action –Information only.

Note 2. Each copy of all deliverables will be provided in electronic form (i.e., Compact Disk) unless otherwise specified below.